|  |  |
| --- | --- |
| **Project Name** |  |
| **Team Name** | Yellow Group |
| **Team Members** | Wai Chun (Daniel) Kwan​, Zixuan Lou​, Tyler McHugh​, Pardeep Kaur​, Jagdeep Singh |
| **Project Manager** | Tyler McHugh |
| **Report Week** | May 18, 2023 – May 25, 2023 |
| **Report Date** | May 26, 2023 |

|  |  |
| --- | --- |
| **Overall Status Legend** | |
| **Green** | In progress on schedule |
| **Amber** | At risk to complete as scheduled; recovery plan in place |
| **Red** | Will not start/stop as planned; recovery plan required |

**Tyler McHugh Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| Contribute to the Status Report Template | 100 | Complete |  |
| Contribute to the Team Charter draft | 100 | Complete |  |
| **Focus Next Week** |  | | |
| Continue working on the Team Charter | | | |

**Wai Chun (Daniel) Kwan Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| Contribute to the Status Report Template | 100 | Complete |  |
| Contribute to the Team Charter draft | 100 | Complete |  |
| **Focus Next Week** |  | | |
| Continue working on the Team Charter | | | |

**Zixuan Lou Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| Contribute to the Team Charter draft | 100 | Complete |  |
| **Focus Next Week** |  | | |
| Continue working on the Team Charter draft | | | |

**Pardeep Kaur Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
|  |  |  |  |
| **Focus Next Week** |  | | |
| Work on the Team Charter draft | | | |

**Jagdeep Singh Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
|  |  |  |  |
| **Focus Next Week** |  | | |
| Work on the Team Charter draft | | | |

**Project Level Risks:**  
No project level risks yet